PRACTICAL– 1

AIM: Disassemble a PC, and demonstrate the basic components (processor , RAM, HAA/SSD slots SMPS , identifications of ports etc).

REQUIREMENTS : screw driver.

PROCEDURE :

1. take an unused CPu and uplug power cable and ports cables .

2 : Take out the screws of the CPU and remove it’s top sheet.

3 : keep the screws safe so that we can put it back safely after completion.

4 : Before disassembling the components take a photo of every components so that we can know where it placed after removing

5 : Remove the screws of the fan and take it out and then take out the processor carefully and keep it safe.

6 : Hold the clips of the RAM and remove it gently.

7 : remove the chips of HDD/SSD

CONCLUSION :

We learned that how to disassemble the PC components and how to assemble. We learned about different type of components in CPU and their uses.

PRACTICAL - 2

AIM : . Demonstrate simple arithemetic operations (addition, multiplication, division, power in MS- Excel)

REQUIREMENTS : MS EXCEL

PROCEDURE : These are the steps to do Addition, Subtraction, Multiplication, Division, Power.

1. Addition : (=sum(select a row or two numbers and click enter )

2. Substraction : (=select num - num and click enter )

3. Multiplication : (=select num \* num and click enter )

4. Division : (=select num / num and click enter )

5. Power : (=POWER(select num , num ) and click enter )

A screenshot of a calculator

Description automatically generated

CONCLUSION :

We learned how to to addition , multiplication , division , subtraction , power through formulas in excel.

PRACTICAL – 3

AIM: Create a folder (name it to <your name >), create a sub-folder (rename it to <your name >\_subfolder), and another subfolder (name it to ‘new folder ‘), create a word & text (name them to <your\_name>) file in the folder. Copy the documents to the new folder.

REQUIREMENTS : PC

PROCEDUR :

1. Click right click and create new folder and name it.
2. Open the folder and create a sub-folder in it and name it as <youyr name\_subfolder>.
3. Create another sub- folder and name it as new folder.
4. Fthen create a word & text and name them <your\_name> file in folder.
5. Copy the documents to the new folder.

 A screenshot of a computer

Description automatically generated

A screenshot of a computer

Description automatically generated